

## **Syllabus: Practices & Policies**

2021-2022	Franklin High School
	Section 1: Course Overview
Course Title	AP Seminar
Instructor Info	Name: Elisa Wong Contact Info: <a href="mailto:ewong@pps.net">ewong@pps.net</a> or Remind or Canvas
Grade Level(s)	10, 11, 12
Room # for class	Room: M-223
Credit	Type of credit: Elective # of credits per semester: 0.5
Prerequisites (if applicable)	none
General Course Description	AP Seminar is an interdisciplinary course focused on not only promoting critical thinking across the curriculum, but also developing students' ability to research and explore complex academic and real-world topics and issues. Additionally, students will develop argument, synthesis, collaboration, and presentation skills that they will need to be successful in their post-high school lives (academic or professional).  Through a rich and rigorous curriculum, students will gain a rich appreciation and understanding of the issues through the following activities: reading articles and research studies; reading foundational, literary, and philosophical texts; viewing and listening to speeches, broadcasts, and/or personal accounts; and experiencing artistic works and performances. [CR3]
Section 2: Welcome Statement & Course Connections	



Personal Welcome	Hi! Welcome to AP Seminar! I am eager to help you expand your research skills and explore your interests this
	year.
Course Highlights	Units of Study:
(topics, themes, areas of study)	Unit 1: Introduction to AP Seminar, Joining the Conversation: Art and Ownership
	Unit 2: Justice
	Unit 3: Mock Performance Task 1: Home (topic subject to change)
	Unit 4: Mock Performance Task 2: Perception (topic subject to change)
	Unit 5: Performance Task 1 - see description below
	Unit 6: Performance Task 2 - see description below
	Unit 7: End-of-Course (EOC) Exam Practice - see description below
	Unit 8: Bridging to Research
	During the AP Seminar course, students complete the following AP Capstone Performance-Based Assessments: two through-course performance assessment tasks and a written exam, while adhering to AP College Board policies to ensure the validation of their scores. Both Performance Assessment Tasks will be completed after Unit 4.
	[CR5] — Students work collaboratively with a team to identify, investigate, analyze, and evaluate a real-world or academic problem or issue; consider and evaluate alternatives or options; propose one or more solutions or resolutions; and present and defend the argument for their solutions through a multimedia presentation.
	[CR6] — Students work independently to identify a research question based on provided stimulus material; research the issue; analyze, evaluate, and select evidence to develop an argument; present and defend a conclusion; and produce a multimedia presentation to be delivered to their peers.
	The following summative assessments are used to calculate a final AP Score (1-5 scale) for AP Seminar. See table below for percentage breakdown of all of the components.
	Performance Task 1: Team Project and Presentation (completed in class)
	Task Overview - Students work in teams of four to five to identify, investigate, analyze, and evaluate an academic or real-world problem, question, or issue. Each team designs and/or considers options, alternatives, and approaches, and develops a written report and multimedia presentation to communicate its conclusion, solution, or recommendation.
	Performance Task 2: Individual Research-Based Essay and Presentation (completed in class)



Task Overview - The College Board's AP Program will annually release cross-curricular source materials (texts) representing a range of perspectives focused on a single theme or topic. Students use these texts to identify a research question of their own; conduct research; analyze, evaluate, and select evidence to develop an argument; and present and defend their conclusions. The final paper must refer to and incorporate at least one of the provided sources. End-of-Course Exam: Written Exam (completed on Exam Day) Task Overview - During the AP Exam administration window, students take the AP Seminar written exam. The exam consists of four items (three short-answer and one essay question. According to PPS Reimagined Vision, "A graduate of Portland Public Schools will be a compassionate Course Connections to PPS critical thinker, able to collaborate and solve problems, and be prepared to lead a more socially just **ReImagined Vision** world." In English 3-4, students will engage in frequent critical thinking around texts and non-text media, they will collaborate in partners and small groups, and they will examine issues of justice through reading, writing, speaking, and listening. **Section 3: Student Learning** The class is organized around the QUEST cycle's five "big ideas" and all learning objectives (LO) and essential Prioritized Standards knowledge (EK) are tied to these ideas. **BIG IDEA 1:** Question and Explore **BIG IDEA 2:** Understand and Analyze **BIG IDEA 3:** Evaluate Multiple Perspectives **BIG IDEA 4:** Synthesize Ideas **BIG IDEA 5:** Team, Transform, and Transmit I will help students grow their knowledge and skills in the following aspects of PPS's Graduate Portrait: PPS Graduate **Portrait** ☐ Inquisitive Critical Thinkers with Deep Knowledge **Connections** Powerful and Effective Communicators ☐ Positive, Confident, and Connected Sense of Self I will provide the following supports specifically for students in the following programs: Differentiation/ accessibility Special Education: strategies and Accommodations indicated by Individual Education Plans will be made in cooperation with students, supports: special education teachers and parents.



	504 Plans:
	Accommodations indicated by 504 Plans will be made in cooperation with students, counselors and
	parents.
	English Language Learners:
	Strategies used in this class to address ELL needs will include, but are not limited to, the following:
	Posting clearly defined objectives
	☐ Emphasizing key vocabulary
	☐ Providing clear expectation of tasks, slower speech, increased wait time, etc
	☐ Scaffolding techniques like think-alouds to support student understanding
	$\square$ Allowing for frequent opportunities for student interaction (pair-shares, small and large group
	work)
	Using activities that integrate reading, writing, speaking and listening
	☐ Providing regular feedback
	Talented & Gifted:
	Strategies used in this class to address TAG needs will include, but are not limited to, the following:
	Challenge prompts, flexible grouping, independent based learning, honors option.
Personalized	N/A
Learning	
Graduation Requirements (as	
applicable in this	
course):	
	Section 4: Cultivating Culturally Sustaining Communities
	the state of the s
Tier 1 SEL Strategies	Behavioral Expectations:
	At Franklin High Cabael in addition to following all school rules, we average staff and students to
	At Franklin High School, in addition to following all school rules, we expect staff and students to:  Strive to be
	ThoughtfulWe put time and effort into our work
	RespectfulWe respect the diverse learning needs of our peers
	OrganizedWe are present and on time to class
	NeighborlyWe greet others and interact positively
	GenerousWe share our resources with each other
	1



Shared Agreements	I will facilitate the creation of our Shared Agreements that respects and celebrates each student's race, ability, language, and gender in the following way(s):
	<ul> <li>Spend time in class establishing norms, posting those norms, reviewing them weekly and making amendments when needed.</li> </ul>
	<ul> <li>We will begin with these, and add as a class:</li> <li>Be present: phones off and away</li> <li>Follow the 3 W's</li> <li>Be prepared to collaborate and self reflect</li> <li>Step up, step aside (share your perspective, monitor air time)</li> <li>Hold space for multiple perspectives &amp; lived experiences</li> <li>Be patient and flexible</li> </ul>
	I will display our Agreements in the following locations:  on my Canvas page
	My plan for ongoing feedback through year on their effectiveness is:  • Student surveys  • Grades/assignment completion data
Student's Perspective & Needs	I will cultivate culturally sustaining relationships with students by:  Get to know students  Examine personal biases  Recognize and celebrate students' languages and cultures  Adapt policies, practices, and pedagogy  Family and community involvement  Respect their cultures  Be mindful of intent vs impact  Families can communicate what they know of their student's needs with me in the following ways:  Email  Phone  Remind  Canvas
Empowering Students	<ul> <li>I will celebrate student successes in the following ways:</li> <li>Positive feedback</li> <li>Displaying student work online or in the classroom (if possible)</li> </ul>

	I will solicit student feedback on my pedagogy, policies and practices by:
	Regular check-ins
	Student surveys
	Written input
	Formative assessments
	Exit tickets
	When class agreements aren't maintained (i.e. behavior) by a student I will approach it in the following ways:
	Nonverbal redirection, such as lightly tapping on the desk
	Talk to student (privately).
	Reminder of expectations and or rules (quietly).
	Talk outside classroom or after class.
	Call/email home to parent/guardian
	Conference with student, school support team, administrators, and parent/guardian
Showcasing	I will provided opportunities for students to choose to share and showcase their work by:
Student Assets	Creating space in the classroom and on Canvas for students to share their work
	Inviting student voice in our daily check ins
	Section 5: Classroom Specific Procedures
Safety issues and	Wear a mask at all times
requirements (if applicable):	
Coming & Coing	Maintain at least 3 feet of distance between peers and teacher when possible
Coming & Going	Maintain at least 3 feet of distance between peers and teacher when possible  I understand the importance of students taking care of their needs. Please use the following guidelines when
from class	
	I understand the importance of students taking care of their needs. Please use the following guidelines when
	I understand the importance of students taking care of their needs. Please use the following guidelines when coming and going from class:
	I understand the importance of students taking care of their needs. Please use the following guidelines when coming and going from class:  One student out with a pass at a time
	I understand the importance of students taking care of their needs. Please use the following guidelines when coming and going from class:  One student out with a pass at a time Return in a timely manner
from class	I understand the importance of students taking care of their needs. Please use the following guidelines when coming and going from class:  One student out with a pass at a time Return in a timely manner Maintain distance and wear mask when in the hallways
from class	I understand the importance of students taking care of their needs. Please use the following guidelines when coming and going from class:  One student out with a pass at a time Return in a timely manner Maintain distance and wear mask when in the hallways  I will collect work from students in the following way:
from class	I understand the importance of students taking care of their needs. Please use the following guidelines when coming and going from class:  One student out with a pass at a time Return in a timely manner Maintain distance and wear mask when in the hallways  I will collect work from students in the following way: Paper and Notebook Work
from class	I understand the importance of students taking care of their needs. Please use the following guidelines when coming and going from class:  One student out with a pass at a time Return in a timely manner Maintain distance and wear mask when in the hallways  I will collect work from students in the following way: Paper and Notebook Work Canvas
from class	I understand the importance of students taking care of their needs. Please use the following guidelines when coming and going from class:  One student out with a pass at a time Return in a timely manner Maintain distance and wear mask when in the hallways  I will collect work from students in the following way: Paper and Notebook Work Canvas  If a student misses a deadline, I will partner with the student in the following ways so they have the ability to



Returning Your	My plan to return student work is the following:
Work	• Timeline: two weeks (Target class size for AP Seminar should be 20-24 students. This year, AP Seminar
	has approximately 30 students, so grading and giving feedback on student work will take longer.)
	What to look for on your returned work:
	<ul> <li>Major Assessments - Thorough feedback, both written and verbal, on Practice Performance</li> </ul>
	Tasks, and completion scores on Official Performance Task draftsl
	<ul> <li>Minor Assessments - points or percentage score representing levels of completion or</li> </ul>
	proficiency, and written or verbal feedback (60% - 100%)
	<ul> <li>Revision Opportunities: Students may revise most, if not all, low-scoring Summative Assignments (and</li> </ul>
	some bigger Formative Assessments to improve writing, show proficiency, and earn a higher score.
Formatting Work	Directions on how to format submitted work (ex. formal papers, lab reports, etc) can be found here: MLA
(if applicable)	format for all essays
Attendance	If a student is absent, I can help them get caught up by: Canvas or meeting during Tutorial
Section 6: Course Resources & Materials	

Materials Provided	I will provided the following materials to students:
	Required Texts
Materials Needed	Please have the following materials for this course:
	A PPS Chromebook with Charger
	Spiral Notebook: at least 100 pages – COLLEGE-RULED, at least 8.5x11 inches
	Blue, black, and other colored ink pens
	Glue Sticks
	Loose-leaf paper
	Highlighters and Sticky Notes for marking text
	Folder for handouts, assignments, readings
	Franklin can help with any materials you may need as well. Please reach out to me privately and I will help you
	get what you need.
Course Resources	Here is a link to resources that are helpful to students during this course:
	Class Canvas Page
Empowering	The following are resources available for families to assist and support students through the course:
Families	Canvas and Email

## **Section 7: Assessment of Progress and Achievement**



Formative	Also known as Minor Assessments. As students move through the learning journey during specific
Assessments	units/topics, I will assess & communicate their <u>progress</u> in the following ways:
	Warm Ups and Processes or Exit Slips
	Informal Writing (Dialogue Journals, Think Pair Shares, Etc.)
	Graphic Organizers
	Small Group & Partner Work
	<ul><li>Discussions</li></ul>
	Text Annotations
	Daily Class Assignments
Summative	Also known as Major Assessments. As we complete specific units/topics I will provide the following types of
Assessments	opportunities for students to provide evidence of their <u>learned</u> abilities:
	Components of Practice Performance Tasks
	Individual Research Reports
	Team Multimedia Presentation
	Individual Written Argument
	Individual Multimedia Presentation
Student Role in	Students and I will partner to determine how they can demonstrate their abilities in the following ways:
Assessment	1:1 and Small Group Check-Ins
7100000711101110	Peer and Self Assessment
	Feet and Self Assessment
	Section 8: Grades
	Progress Report Cards & Final Report Cards
Accessing Grades	Students & Families can go to the following location for <u>up-to-date</u> information about their grades throughout
	the semester:
	StudentVue (official gradebook)
	Canvas (for specific assignments turned in through Canvas)
	I will update student grades at the following frequency: As soon as possible with the goal of every two to three
	weeks (Target class size for AP Seminar should be 20-24 students. This year, AP Seminar has approximately 30
	students, so grading and giving feedback on student work will take longer.)
Progress Reports	I will communicate the following marks on a progress report:
•	<ul> <li>A, B, C, D, NP (not passing) or P (passing) and NP (not passing)</li> </ul>
Final Report Card Grades	The following system is used to determine a student's grade at the end of the semester:



60%: Major Assessments – Practice Performance Assessments - Writing and Presentations, etc.
40%: Minor Assessments – In-class writings and activities, reflections, assignments, group work, etc.

Grading Scale:

A = 90-100%
B = 80-89%
C = 70-79%
C = 70-79%
D = 60-69%
F = 59% or below

Other Needed info (if applicable)

